

CABINET FORWARD WORK PLAN

1 SEPTEMBER 2012 TO 31 DECEMBER 2012

Explanatory Note This work plan consists of future items to be considered by the Cabinet in the next four months. It will be published at least 14 days before the start of the period covered in the plan.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (🔑)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number

The Council has adopted the following criteria to determine what item qualifies as a key decision: -


1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.



Membership of Cabinet:

| Name | Portfolio Details |
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| Cllr JA Scott | Leader of the Council |
| Cllr J Thomson | Deputy Leader and Cabinet Member for Adult Care, Communities and Housing |
| Cllr J Brady | Cabinet Member for Finance, Performance and Risk |
| Cllr F de Rhé-Philipe | Cabinet Member for Economic Development and Strategic Planning |
| Cllr L Grundy | Cabinet Member for Children's Services |
| Cllr K Humphries | Cabinet Member for Public Health and Protection Services |
| Cllr J Noeken | Cabinet Member for Resources |
| Cllr T Sturgis | Cabinet Member for Waste, Property, Environment and Development Control Services |
| Cllr D Tonge | Cabinet Member for Highways and Transport |
| Cllr S Wheeler | Cabinet Member for Campus Development and Culture (including Leisure, Sport and Libraries) |



Representations/Public Participation


If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named for the relevant item. Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public who may ask a question or make a statement. Written notice of questions should be sent to the Head of Democratic Services john.quinton@wiltshire.gov.uk by 12.00 noon two working days before the meeting. Please contact Democratic Services on 01225 718220 for further information.




| Item and Meeting Date | Purpose of Report | Consultation | Supporting Documents | Responsible Cabinet Member | Officer Contact |
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| September 2012 | | | | | |
| 10 Sep 2012 A Year in Celebration – Impact and Evaluation | An update from the Service Director (Communications) highlighting the impact of this year’s events on the county and sets out proposals for how to keep the legacy alive to continue to strengthen our communities and keep the spirit of this unique year alive for many years to come. | | | Cllr Jane Scott OBE jane.scott@wilts-hire.gov.uk | Laurie Bell laurie.bell@wilts-hire.gov.uk |
| 10 Sep 2012 The Role of Wiltshire Council in Adult Education |  To report the outcome of consultations undertaken following resolution of cabinet on 17 January 2012. | | | Cllr Lionel Grundy OBE lionel.grundy@wiltshire.gov.uk | Simon Burke simon.burke@wiltshire.gov.uk |
| 10 Sep 2012 Business Plan Scorecard Update | To inform Cabinet about progress against the Council's priorities as shown in the Business Plan. | | | Cllr John Brady john.brady@wiltshire.gov.uk | Paul Mountford paul.mountford@wiltshire.gov.uk Tel: 01225 718431 |

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| 10 Sep 2012 Revenue Budget Monitoring | | | | Cllr John Brady john.brady@wiltshire.gov.uk | Michael Hudson michael.hudson@wiltshire.gov.uk |
| 10 Sep 2012 Treasury Management - Quarterly Update | Report by Service Director (Finance). | | | Cllr John Brady john.brady@wiltshire.gov.uk | Michael Hudson michael.hudson@wiltshire.gov.uk |
| 10 Sep 2012 Council Involvement in the Swindon and Wiltshire Local Nature Partnership | To brief members on the emerging Local Nature Partnership for Swindon and Wiltshire; to agree council representation and to explore funding mechanisms. | Through the council's involvement in the LNP steering group it is consulting key stakeholders as part of shaping the new partnership. | | Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk | Ariane Crampton ariane.crampton@wiltshire.gov.uk |
| 10 Sep 2012 Delivering the Local Sustainable Transport Fund Project - Improving Wiltshire's Rail Offer |  To seek formal approval to proceed with the Local Sustainable Transport Fund project and to set out the amount and source of required Council funding. | Consultation with key stakeholders formed part of the submission of both the expression of interest in June 2011 and the final bid in February 2012. | | Cllr Dick Tonge richard.tonge@wiltshire.gov.uk | Mr Robert Murphy robert.murphy@wiltshire.gov.uk |
| 10 Sep 2012 Community Infrastructure Levy (CIL) - Wiltshire Preliminary Draft Charging Schedule |  To consider and approve Wiltshire's Preliminary Draft Charging Schedule for consultation. | In accordance with the CIL Regulations, the Wiltshire Preliminary Draft Charging Schedule must be subject to an inclusive consultation process. The consultation will last for 6 weeks and involve a range of key stakeholders. A consultation strategy will be included with the Report. | CIL Preliminary Draft Charging Schedule | Cllr Fleur de Rhe-Philippe fleur.derhephilippe@wiltshire.gov.uk | Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203 |

Ordinary Meeting - 23 October 2012

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| <p>23 Oct 2012 Building an Effective Local HealthWatch in Wiltshire</p> | <p> To make a decision on the proposed arrangements to secure a Local Healthwatch for Wiltshire which fulfils its statutory duties as set out in the Health and Social Care Act.</p> | <p>Communities in Wiltshire have been informed and consulted on the plans via a number of methods including the use of an on-line survey, focus groups with stakeholders and discussion with potential service providers. The specification reflects those consultations.</p> <p>The paper also draws on the views of the Healthwatch Implementation Task group facilitated by the LINK (WIN); made up of members of WIN, NHS and Wiltshire Council Officers.</p> | <p>Healthwatch Transition Plan and appendix Local Healthwatch: A strong voice for people – the policy explained</p> | <p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p> | <p>Julie Martin julie.martin@wiltshire.gov.uk</p> |
| <p>23 Oct 2012 Future Service Delivery for Waste Management</p> | <p> To inform & obtain a decision on the future delivery of the Waste Collection & Waste Management services when current delivery contracts expire.</p> | <p>Workshops were held with members of the Wiltshire Environmental Alliance on priorities for a revised waste strategy. Consultation has also been carried out with private & VCS suppliers via interviews and a structured questionnaire.</p> | | <p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p> | <p>Tracy Carter tracy.carter@wiltshire.gov.uk</p> |

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| <p>23 Oct 2012 School Funding Reform: Arrangements for 2013-14</p> | <p> To inform Cabinet about the DfE proposals for school funding reform in 2013-14 and to gain approval for the proposed funding formula for Wiltshire schools. The revised formula must be submitted to the Education Funding Agency by 31 October 2012.</p> | <p>Consultation will be held with all Wiltshire maintained schools and academies through September. Consultation will also be held with Early Years settings.</p> <p>Schools Forum will recommend a revised formula, compliant with the new regulations, taking the consultation outcomes in to account.</p> | <p>School Funding Reform: arrangements for 2013-14 (DfE)</p> | <p>Cllr Lionel Grundy OBE lionel.grundy@wiltshire.gov.uk</p> | <p>Elizabeth Williams elizabethA.williams@wiltshire.gov.uk</p> |
| <p>23 Oct 2012 Agency Labour Award Report</p> | <p>To approve the award of the contract.</p> | <p>Completed with stakeholders.</p> | | <p>Cllr John Noeken john.noeken@wiltshire.gov.uk</p> | <p>Julian Ingram julian.ingram@wiltshire.gov.uk</p> |
| <p>23 Oct 2012 Wiltshire Online Procurement Update</p> | <p>To update the Cabinet about the procurement for Superfast Broadband and the outcome of the decision to award contract.</p> | | <p>Wiltshire Online Procurement Update</p> | <p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p> | <p>Ian Baker ian.baker@wiltshire.gov.uk</p> |

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| <p>23 Oct 2012 Tenancy Strategy</p> | <p> To consider and adopt Wiltshire's first Tenancy Strategy to fulfil its statutory duties following the introduction of the Localism Act.</p> | <p>Communities / members and stakeholders in Wiltshire have been informed and consulted on the strategy via a number of methods including the use of an on-line questionnaire, focus groups with stakeholders and discussion with the housing partnership and Wiltshire's strategic tenant group. The strategy has been amended to reflect those consultations.</p> | <p>1 Tenancy Strategy, 2 Response summary of consultation, 3 Summary of changes made</p> | <p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p> | <p>Nicole Smith nicole.smith@wiltshire.gov.uk</p> |
| <p>23 Oct 2012 Future Options for the Management of Leisure Centres</p> | | | | <p>Cllr Stuart Wheeler stuart.wheeler@wiltshire.gov.uk</p> | |
| <p>Extraordinary Meeting - 31 October 2012</p> | | | | | |
| <p>31 Oct 2012 Council Tax Support Scheme</p> | <p> To approve the council tax support scheme.</p> | <p>Public consultation -See supporting documentation</p> | <p>Consultation Feedback, EIA</p> | <p>Cllr John Brady john.brady@wiltshire.gov.uk</p> | <p>Ian P Brown ianp.brown@wiltshire.gov.uk Tel: 01380 734743</p> |
| <p>November 2012</p> | | | | | |
| <p>22 Nov 2012 Street Lighting Savings</p> | <p> To consider options for reducing the energy consumption and carbon footprint of the Council's street lighting.</p> | <p>Public Consultation is being undertaken. The results of the consultations will be included in the report.</p> | | <p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p> | <p>Peter Binley peter.binley@wiltshire.gov.uk</p> |

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| <p>22 Nov 2012 Business Plan Scorecard Update</p> | <p>To inform Cabinet about progress against the Council's priorities as shown in the Business Plan.</p> | | | <p>Cllr John Brady john.brady@wiltshire.gov.uk</p> | <p>Paul Mountford paul.mountford@wiltshire.gov.uk Tel: 01225 718431</p> |
| <p>22 Nov 2012 Revenue Budget Monitoring</p> | | | | <p>Cllr John Brady john.brady@wiltshire.gov.uk</p> | <p>Michael Hudson michael.hudson@wiltshire.gov.uk</p> |
| <p>22 Nov 2012 Volunteering in Wiltshire</p> | <p>To update councillors on the work to develop volunteering across the county. This will include updates on volunteering in libraries and other council services, as well the Spice 'time credits' programme and employee volunteering.</p> | <p>Staff who volunteer</p> <ul style="list-style-type: none"> - Service teams that involve volunteers in their delivery - Volunteer Centre Wiltshire - Key internal stakeholders | <p>Volunteering strategy and action plan, 'What Matters to You'survey</p> | <p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p> | <p>Sandie Lewis sandie.lewis@wiltshire.gov.uk</p> |